Myddle, Broughton and Harmer Hill Parish Council

Draft minutes of a meeting of Myddle, Broughton and Harmer Hill Parish Council held on 4th November 2026 at 7.30 pm, Myddle Village Hall.

Present:
Mr. M. Andrew
Mrs J. Jackson
Mr. G. Miller
Mr. H. Rook
Mr. R. Jones
Mr. M. Smith
Mr. D. Smith
Mr C.Ruck (Chairman)
In Attendance:
Parish Clerk (V.Voysey)

PUBLIC SESSION

There were no members of the public present.

26/51 Apologies

Apologies were received from Cllr Sylvia Hammond and Shropshire Councillor Sarah Marston.

The Chairman noted that Cllr David Evans had resigned due to work commitments; he was thanked for his contribution to the Parish Council.

26/52 Declaration of Personal or Prejudicial Interests

Cllr Janette Jackson noted that she had a personal interest in planning matters on the agenda.

26/53 Power of General Competence

It was resolved that the Parish Council is an eligible council to exercise the General Power of Competence in accordance with the Localism Act 2011 ss 1-8 as i) the Parish Clerk holds CiLCA and ii) as two-thirds of the Councillors were elected and not co-opted.

26/54 Minutes
It was resolved to approve the minutes of the Parish Council meeting held on 2nd September 2026

26/55 Clerk's Report

i) Matters arising from the meeting held on 2nd September 2026 :

a. Play area overspend – this was considered under minute 25/56

b. Leases – this was considered under minute 26/59

c. Traffic – this was considered under minute 26/60

d. Parish Plan – this was considered under minute 26/62

e. Submission of PCC Survey – it was noted that this has been filed

f. Replacement of Bridleway sign – it was noted that this has been reported to Outdoor Partnerships at Shropshire Council, as Fix My Street was not the correct route. The Chairman, Cllr Ruck, said that the Parish Paths Partnerships replaced signs. He and Cllr Jones are both volunteer members; Cllr Mark Smith offered to join as a volunteer.

g. Outstanding Planning Applications – it was noted that there are five planning applications pending consideration. Cllr Jackson noted that a Section 106 agreement had been given to application 626/00028/FUL on 19th October.

h. Casual Vacancy – the Elections office at Shropshire Council had advised that a Casual Vacancy notice should not be placed until 16th November due to timings for Christmas holidays

ii) Correspondence

The following were noted:

a. Shropshire Council's Sustainable Travel Team will be meeting with Myddle C of E Primary School about a 20mph scheme
b. ALC AGM papers were sent for the meeting on 3rd November
c. ALC National Scheme of Delegation – Planning Committee (circulated)
d. ALC Weekly Briefing – 26th October
e. Wem SNT team – poster to distribute with contact number

iii) It was noted that a NEST account has been set up with contributions at 3% employer and 5% employee.

26/56 Finances

i) Online Banking – the Council agreed to update the banking mandate, adding the Parish Clerk as a bank signatory, removing any previous Councillors from the mandate, and to register all current signatories for online banking.

It was considered that a review of banking provision may be required as the NatWest system currently used by the Parish Council requires authorisation of payments on the same day as they are set up.

ii) Accounts for Payment

Council resolved to approve the following payments:

- £247.20 Evans Welding Ltd works on play equipment *(cheque #1438)*
- £800.83 Clerk – Salary for month 7 *(cheque #1442)*
- £58.52 HMRC – PAYE/NI for month 7 *(cheque #1441)*
- £56.49 NEST – pension for month 7 *(Direct Debit 9/11)*
- £43.56 Clerk – travel expenses for November *(cheque #1442)*
- £30 Myddle Village Hall – hire for October *(cheque #1439)*
- £23 Royal British Legion – Remembrance Wreath *(cheque #1443)*
- £60 Myddle Village Hall – hire for Myddle Clickers *(cheque #1440)*
- £5 M.Andrew – cost of amending noticeboard sign (cheque #1445)
- £216 M.Busi – maintenance contractor work (cheque #1446)
- £778.32 Clerk – Salary for month 8 (cheque #1447 dated 31/11/26)

iii) Financial Statement: the bank reconciliation was noted

iv) Cumulative Report: the spend-to-date report was noted

It was agreed that the overspend on the play area should be funded by moving monies from the contingency fund within the budget.

v) Draft Budget for 2027-2028: consideration was given to the draft budget and report by the Parish Clerk

26/57 Report from Shropshire Councillor Sarah Marston

Cllr Sarah Marston provided a written report in advance of the meeting, updating on Shropshire Council matters over the months of September and October 2026. This included:

- A new three-year Children Achieving and Thriving in Education Strategy has been endorsed by the Council, including provision for children with special educational needs(SEND)
- A new Adult Social Care Transformation Programme has been endorsed, building on existing services
- The Council continues to face financial challenges and is working through an improvement and financial recovery programme; this has included considered Exceptional Financial Support and a review carried out by CIPFA (Chartered Institute of Public Finance and Accountancy
- Proposals have been published reviewing parking arrangements in market towns including charges, charging hours and parking schemes.
- A Local Transport Plan Consultation is available on Shropshire Council's website and will run until 16th November
- A Retendering Bus Services in 2027 consultation is available on Shropshire Council's website

26/58 Planning Applications

Members noted the following:

- 26/03981/SCR (Validated 21st October 2026), Meadowland Sleap, Harmer Hill

Request for EIA Screening Opinion under Regulation 6 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 for the erection of 1No. additional broiler poultry house and associated infrastructure

- 26/03999/VAR, 3 The Courtyard, Ellesmere Road, Harmer Hill

Variation of Condition 2 (approved plans) attached to application 21/02214/FUL

26/59 Leases

i) The Play Area Lease – a three-year lease for the Harmer Hill play area is with solicitors; the Chairman noted that this had been confirmed by the owner

ii) The Myddle Recreation Ground and Woodland Lease – Shropshire Council had referred this to their legal department two months ago; there has been no update.

(Action: Clerk to ask for progress)

26/60 Traffic concerns

i) Lower Road, Myddle

Cllr Jackson noted that there had been no progress to date, and that a map had not been provided following the meeting in April

(Action: Clerk to ask Cllr Sarah Marston and Highways to provide the map)

ii) Wem Road, Harmer Hill, including VAS Sign and Speed Review

It was agreed to wait until the pole was installed before ordering the sign. Feedback from Shropshire Council is being waited for in respect of the pole installation.

(Action: Cllr M.Evans will chase this up with Shropshire Council)

26/61 Noticeboard for Myddle

It was agreed to refurbish the Parish Noticeboard outside Myddle Village Hall. Costs are expected to be approximately £450.

It was agreed to fund this project out of CiL Earmarked Reserves.

26/62 Parish Plan: There were no updates on the Parish Plan at this time

26/63 Community Led Reports:

i) Housing: nothing to report; otherwise covered in planning

ii) Traffic and Transport: Cllr Henry Rook said that he would be interested in more information about plans to implement a 20mph speed limit by Myddle C of E School

iii) Community Spirit: Cllr Greg Miller reported on the challenges of getting progress through Building Digital UK, with the contract now being taken up by BT Openreach. According to the BT Openreach website, it has no plans for the area at the current time. He noted that Helen Morgan MP had been trying to progress it.

Cllr Andrew noted that there would be a Christmas event at Harmer Hill Village Hall on 5th December with entertainment, food, drink and a raffle. The cost is £10 per person.

Cllr Jones reported that the open sessions held at the Village Hall had been very successful.

iv) Business and Farming: Cllr Rook said that there was nothing to report at this time

v) Highways and Street Lighting: nothing additional to report at this time

vi) Environmental matters: the Parish Council considered the draft advert prepared by the Chairman, Cllr Ruck, for additional maintenance contractors. Cllr Jones asked if it could refer to the Parish rather than the village, as the work will cover both Myddle and Harmer Hill. It was agreed to go ahead with the advert and to review progress at the next meeting. It was requested that the Parish Clerk ask neighbouring Parish Councils who they use for maintenance work

vii) There were no Parish Matters raised with Councillors not otherwise included above

26/64 Committee and other reports

A written report on the North Shropshire SALC (Shropshire Association of Local Councils) meeting had been provided by Cllr Hammond in advance of the meeting. This included a link to a presentation about Housing Needs Analysis from Community Resource, and reference to the Severn Trent Community Flood Team.

Cllr Rook commented that STAR Housing have said there are no plans to pursue the affordable housing scheme in Harmer Hill. The Parish Clerk said that she had met with Severn Trent's Community Engagement Officer and was aware he may be willing to come to a site visit to look at the flood issues mentioned by Councillors. (Action: Clerk to contact Severn Trent Community Engagement Officer)

Cllr David Smith said that Myddle Wood flooding issues are a concern, and that Severn Trent can't cope when the pumping station floods in the Winter. Cllr Rook said that a blocked drain outside Wellcroft was still causing issues along a route used by children walking to school. (Action: Clerk to contact Cllr Sarah Marston about blocked drain that has been reported via FMS)

26/65 Items for next meeting

- Budget
- Precept setting

26/66 Date and Time of the Next Meeting: 6th January 2027, 7.30 pm, Harmer Village Hall

It was agreed to hold the March and May meetings in Myddle as the Annual Parish Meeting is due to be held in May in Myddle Village Hall and this would allow for the Annual Parish Council Meeting to be held on the same evening in the same venue.

26/67 Confidential Session Exclusion of public and press: it was resolved that in accordance with Schedule 12a, Local Government Act 1972, the following items will likely to disclose exempt information relating to establishment and contractual matters. It is therefore requested that, pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded

26/68 Planning Matters

Councillors were updated on Planning Enforcement matters.

Appendix A: Planning applications pending consideration:

1) 26/02256/OUT
   Outline application for construction of 10No. dwellings, alterations to access, creation of open space and ancillary works.
   Residential Development Land West Of Wem Road, Harmer Hill Ref.
   Received: Tue 16 Jun 2026 · Validated: Wed 24 Jun 2026

2) 26/01242/FUL
   Installation of 1 MW ground-mounted solar array and all associated works, Land at Webscott Harmer Hill Ref.
   Received: Tue 31 Mar 2026 · Validated: Fri 10 Apr 2026

3) 25/04525/OUT
   Outline planning application (to include access) for a phased development of up to ten dwellings, Land West of Wem Road, Harmer Hill.
   Received: Mon 01 Dec 2025 · Validated: Tue 09 Dec 2025 ·

4) 26/01243/FUL
   Erection of an additional free-range egg unit within associated infrastructure
   Burlton Lane Farm, Myddle
   Received: Tue 31 Mar 2026 · Validated: Fri 17 Apr

5) 626/00028/FUL
   Erection of 4 Bungalows and 4 Dormer Bungalows with Associated Access and Landscaping Proposed Residential Development Land To The West Of Lower Road Myddle Shropshire
   Received: Tue 06 Jan 2026 · Validated: Tue 06 Jan 2026